

ANNEXURE A – NATED BUSINESS ACADEMIC DELIVERY PLAN 2021

RICHFIELD GRADUATE INSTITUTE OF TECHNOLOGY NATED DIVISION 2021 ACADEMIC PLANNER - Business Studies	
SEMESTER 01	
03-Feb-21	Induction – N6 Learners
04-Feb-21	Induction – N5 Learners
05-Feb-21	Induction – N4 Learners
15-Feb-21	Return to Class – N6 Learners
16-Feb-21	Return to Class – N5 Learners
17-Feb-21	Return to Class – N4 Learners
12-April – 16-April-21	Internal Tests for N4/ N5/ N6 (50% of the syllabus)
30-April-21	Submission of Assignments – N4/ N5/ N6 Learners
20-Apr-21	All Marking and capturing must be completed and schedules emailed to TVET Team
03 – 07-May-21	Trials for N4/ N5/ N6 (100% of the syllabus)
10-May-2021	All Marking and capturing must be completed and schedules emailed to TVET Team
11 – 14-May-21	Internal Verification of PoE and Marks
14-May – 11-Jun-21	Final DHET Exams commence
25-May-21	TXT Due Date – Submit to DHET

ANNEXURE B – BUSINESS STUDIES TIMETABLE (N4/ N5/ N6)

**RICHFIELD GRADUATE INSTITUTE OF TECHNOLOGY (PTY) LTD
TECHNICAL VOCATIONAL EDUCATION & TRAINING**

BUSINESS STUDIES NATED TIMETABLE SEMESTER 1

TEST - 09:00 to 11:00 TRIAL – 09:00 to 12:00

N4

Course	Subjects					
Business Management	Entrepreneurship & Business Management		Management Communication	Computer Practice	Financial Accounting	
Educare	Child Health	Educare Didactics Theory & Practical	Education	Day Care Personnel Development		
Human Resource Management	Entrepreneurship & Business Management	Personnel Management	Management Communication	Computer Practice		
Marketing Management	Entrepreneurship & Business Management	Marketing Management	Management Communication	Computer Practice		
Public Management	Entrepreneurship & Business Management	Public Administration	Management Communication	Computer Practice		
Public Relations	Office Practice	Marketing Management	Communication		Information Processing	
Financial Management	Entrepreneurship & Business Management	Computerized Financial Systems	Management Communication		Financial Accounting	
Hospitality and Catering Services	Applied Management	Catering Theory & Practical	Nutrition and Menu Planning	Sanitation and Safety		
Management Assistant	Office Practice		Communication	Computer Practice	Information Processing	
Tourism	Travel Office Procedures	Tourism Communication	Tourist Destinations	Travel Services		
Return to Campus						
	17-Feb-21					
Assignment Deadline						
	20-Apr21					
Test	12-Apr-21	13-Apr-21	14-Apr-21	15-Apr-21	16-Apr-21	
Trial Examination	03-May-21	04-May-21	05-May-21	06-May-21	07-May-21	
DHET Final Examination	14-May – 11-Jun-21					

BUSINESS STUDIES NATED
TIMETIMETABLE SEMESTER 1

TEST - 09:00 to 11:00 TRIAL – 09:00 to 12:00

N5

Course	Subjects				
Business Management	Entrepreneurship & Business Management		Computer Practice	Sales Management	Financial Accounting
Educare	Entrepreneurship & Business Management N4	Educare Didactics Theory & Practical	Educational Psychology	Day Care Communication	
Human Resource Management	Labour Relations	Personnel Management	Computer Practice	Personnel Training	
Marketing Management	Entrepreneurship & Business Management	Marketing Management	Computer Practice	Sales Management	
Public Management	Public Finance	Public Administration	Computer Practice	Municipal Administration	
Public Relations	Public Relations	Information Processing		Communication	Office Practice
Financial Management	Entrepreneurship & Business Management	Computerized Financial Systems	Cost and Management Accounting		Financial Accounting
Hospitality and Catering Services	Entrepreneurship & Business Management N4	Catering Theory & Practical	Applied Management	Food and Beverage Services	
Medical Secretary	Medical Practice	Information Processing		Communication	Office Practice
Legal Secretary	Legal Practice	Information Processing		Communication	Office Practice
Management Assistant		Information Processing	Computer Practice	Communication	Office Practice
Tourism	Travel Office Procedures	Tourism Communication	Tourist Destinations	Travel Services	
Return to Campus					
	16-Feb-21				
Assignment Deadline					
	20-Apr-21				
Test	12-Apr-21	13-Apr-21	14-Apr-21	15-Apr-21	16-Apr-21
Trial Examination	03-May-21	04-May-21	05-May-21	06-May-21	07-May-21
DHET Final Examination	14-May – 11-Jun-21				

BUSINESS STUDIES NATED TIME TABLE

SEMESTER 1

TEST - 09:00 to 11:00 TRIAL – 09:00 to 12:00

N6

Course	Subjects					
Business Management	Entrepreneurship & Business Management	Financial Accounting	Computer Practice	Sales Management		
Educare	Day Care Management	Educare Didactics Theory & Practical	Educational Psychology	Day Care Communication		
Human Resource Management	Labour Relations	Personnel Management	Computer Practice	Personnel Training		
Marketing Management	Marketing Communication	Marketing Management	Marketing Resarch	Sales Management		
Public Management	Public Finance	Public Administration	Municipal Administration	Public Law		
Public Relations	Public Relations	Office Practice		Communication	Information Processing	
Financial Management	Entrepreneurship & Business Management	Financial Accounting	Cost and Management Accounting		Computerized Financial Systems	
Hospitality and Catering Services	Communication & Human Relations	Catering Theory	Applied Management	Computer Practice N4		
Medical Secretary	Medical Practice	Office Practice		Communication	Information Processing	
Legal Secretary	Legal Practice	Office Practice		Communication	Information Processing	
Management Assistant		Office Practice	Computer Practice	Communication	Information Processing	
Tourism	Travel Services	Hotel Reception	Tourist Destinations	Travel Office Procedures		
Return to Campus	15-Feb-21					
Assignment Deadline	20-April-21					
Test	12-Apr-21	13-Apr-21	14-Apr21	15-Apr-21	16-Apr-21	
Trial Examination	03-May-21	04-May-21	05-May-21	06-May-21	07-May-21	
DHET Final Examination	14-May – 11-Jun-21					